

## ARCHITECTURAL TECHNICIAN

Chemong Home Hardware Building Centre is seeking to add another Architectural Technician to our Beaver Home & Cottages team! Your role is to provide accurate creation of deck and garage design drawings for our clients. This is an excellent opportunity to grow and develop your skills by working with a very successful premiere customer home design team.

### DUTIES / RESPONSIBILITIES:

- Use computer assisted design programs to create drawing sets.
- Review and verify design drawings to ensure compliance with design data, building code, zoning requirements, etc.
- Prepare drawings, specifications, and other construction documents for use by contractors and tradespersons.
- Resolve complex technical and design issues, etc.
- Prioritize and manage drafting tasks to support the scheduled deadlines for projects.
- Attend company meetings, training sessions, etc. as required.
- Work on additional duties, special projects and assignments as assigned by the Head Design and Sales Specialist or General Manager.

### QUALIFICATIONS & EXPERIENCE:

- Post-secondary education in Architectural Design, Technician or Technologist, with a minimum of 2 years related experience in the design and drafting of residential buildings required.
- Experience working with SoftPlan or Revit an asset.
- Experience with 3D rendering applications would be considered an asset.
- Canadian experience in an architectural office and understanding of the Ontario Building Code standards and building structures is required.
- In-depth understanding of the fundamentals of residential wood frame construction practices and techniques.
- Solid working knowledge of MS Office Suite.
- Excellent communication skills (interpersonal and written).
- Strong mathematical skills.
- Ability to work independently, as well as part of a team.
- Ability to work under deadlines and have a demonstrated willingness to be flexible and adaptable to changing priorities.
- Strong attention to detail and great organization.
- Excellent decision-making ability and problem-solving skills.
- Willingness to learn and continually develop professional skills and knowledge base.
- **Please note:** Reliable transportation is essential as Chemong Home Hardware Building Centre is not on a bus route.

If you want to become a member of our team and possess the required skills, please submit your resume. We thank all candidates for their interest, however, only those selected for interviews will be contacted. **\*\*We are committed to a diverse and inclusive workplace for all. If you are contacted for a job opportunity, please advise us of any accommodations needed to ensure fair and equitable access throughout the recruitment and selection process.\*\***